

HOUSE RULES DURING WEDDING CEREMONIES

THE LOJZE SPACAL GALLERY

The following instructions must be observed for wedding ceremonies held in the Lojze Spacal Gallery at Štanjel Castle:

- The wedding ceremony takes place on the 1st floor of the Lojze Spacal Gallery.
- Time of the wedding ceremony: 12.00 to 16.00 on Saturdays.
- The room is furnished with a signing table, a flower arrangement, 12 upholstered chairs, and the pertaining national symbols.
- For information on available dates, the wedding couple must contact the Sežana Administrative Unit (ue.sezana@gov.si, +386 5 731 27 00).
- Serving of food or drinks in the Lojze Spacal Gallery is not allowed. Food and drinks can be served in the castle courtyard. The contact for catering services in the castle courtyard is Bistro Grad Štanjel (info@gradstanjel.si, +386 (0)41 447 854).
- Guests must arrive on time for the wedding ceremony. It is preferable to arrive 10 minutes before the scheduled time of the wedding ceremony.

- **No decorative items** (rice, flowers, fresh flower petals, confetti, ribbons and other similar decorative items) are allowed inside or outside the building (in the castle courtyard) during and after the wedding ceremony.
- After the wedding ceremony, only soap bubbles are allowed in front of the entrance to the Lojze Spacal Gallery.

- Newlyweds who have their wedding ceremony at the Lojze Spacal Gallery can have their photographs taken free of charge in the gallery, in the castle courtyard and in the Ferrari Garden.
For free **photography** in the castle courtyard and the Ferrari Garden, the couple **must obtain the consent of the facility manager**, specifying the place and time of the planned photo session.

- Štanjel Castle is a public building and as such is open to the public, so there may be other visitors on the premises during the wedding ceremony.



- As Štanjel Castle is a cultural monument, bringing and serving your own food and drinks (without a caterer) in the grounds of Štanjel Castle and in the Ferrari Garden is not allowed.

THE FERRARI GARDEN

The following instructions must be observed for wedding ceremonies held in the Ferrari Garden:

- Wedding ceremony locations: the small terrace (grassy area above the cistern), the pondside lawn (north of the pond), the boules court.
- The garden is rented for the wedding ceremony without equipment and decorations. The organisation of the wedding ceremony and the preparation of the area must be arranged through the wedding organiser or another provider.
- Four two-hour appointments are available daily: 11.00–13.00; 13.00–15.00; 15.00–17.00; 17.00–19.00.
- Guests must arrive on time for the wedding ceremony and observe the garden rental times.
- The Ferrari Garden is a cultural monument of national importance, therefore bringing and serving your own food and drinks (without a caterer) in the garden area is not allowed.
- Drinks and food can only be served in designated areas (the lawn by the pond, the lawn by the pond under the pine trees, the boules court, the small terrace). If the pondside lawn is rented, the lawn under the pine trees may be used for refreshments; if the boules court is rented it may be used for refreshments; if the small terrace is rented, the lawn under the pine trees or the small terrace may be used for refreshments, unless the user rents an additional space.

- For the purposes of catering, only the use of equipment (cutlery, glasses, plates, utensils) made of glass, ceramic or similar materials is allowed. **The use of plastic cutlery or cutlery made of biodegradable materials (e.g. paper) is not allowed.**
- For catering and other services, the use of wooden equipment or equipment made of sustainable materials (tables, cocktail tables, chairs) is allowed. The use of foldable picnic tables and benches is not allowed unless they are covered with a tablecloth and are not visible. Plastic equipment may also be used, provided that it is covered by cloth and is not visible (e.g. a plastic table covered with a tablecloth to the ground).

- The following decorative items may be used in the garden during and after the wedding ceremony: dried flowers, fresh flower petals and soap bubbles. **The use of other decorative items (confetti, ribbons and other similar (artificial) decorative items) and rice is not allowed.**

- Newlyweds who have their wedding ceremony in the Ferrari Garden can have their **photographs** taken free of charge in the garden, in the castle courtyard and in the Lojze Spacal Gallery at Štanjel Castle.

Couples are **obliged to obtain the consent of the facility manager**, if they wish to be photographed free of charge in the castle courtyard or in the Lojze Spacal Gallery, specifying the place and time of the planned photo session. Consent for the photo session in the Ferrari Garden is already included in the rental fee for its use, as is consent for the photo session in the castle courtyard, if the couple rents it.

- There are no public toilets in the garden. The nearest public toilets are next to the Kobdilj Tower, outside the entrance to the garden.
- The Ferrari Garden is a public park and as such is open to the public, so it is possible that there may be other visitors in the garden during the wedding ceremony.
- The owner of the garden, the Municipality of Komen, has adopted a Garden Code of Conduct which applies to all visitors to the garden, including during wedding ceremonies, and is available [here](#).
- The wedding couple can obtain information on available dates from the Regional Development Agency of Karst and Brkini (*ORA Krasa in Brkini d.o.o.*), Štanjel Castle (info@visitstanjel.si, +386 5 769 00 56).

The participants of the wedding ceremony are obliged to observe the house rules. Should a breach of the rules occur, any costs incurred as a result of the breach will be charged to the newlyweds. The costs include direct material costs, such as the cost of services incurred due to a breach of the house rules, and indirect costs incurred due to the degradation of the image of the cultural monument. In the Ferrari Garden the indirect costs are valued at 4 times the rental price of the garden, and in the Lojze Spacal Gallery at €200, VAT excluded.

More information is available by email info@visitstanjel.si or telephone +386 5 769 00 56.



House Rules



Štanjel, 5 May 2023

Območna razvojna agencija Krasa in Brkinov
d.o.o.

Aleš Vodičar, Director